

**MINUTES**  
**REGULAR MEETING**



**APPROVED**

**BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 5**  
**June 18, 2020**

The Board of Commissioners of Bexar County Emergency Services District No. 5 conducted a meeting at 7120 E. 6<sup>th</sup> Street, Somerset, TX 78069 immediately following the meeting of the Board of Directors for Bexar County ESD 5 Fire and Rescue at 6:00 pm on June 18, 2020. This meeting was held via Zoom Link as well as in person. Board members and the public were invited to participate in the meeting by calling 346-248-7799 and entering the meeting ID 87959708937, and password 159223.

A recording of the meeting will be made available to the public upon request.

*Effective March 16, 2020, Governor Gregg Abbott authorized the temporary suspension of some of the statutory provisions of the Texas Open Meetings Law. This meeting of the Bexar County Emergency Services District No. 5 Board of Commissioners is being held pursuant to this authorization and will limit face-to-face meeting to slow the spread of the Corona Virus (COVID19).*

**1) Call the Bexar County Emergency Services District 5 meeting to order and establish a quorum.**

*Meeting was called to order at 6:35 pm and a quorum was established. Board members in attendance were Howard Dalros, Andrew Flores, Becky Schneider, and Robert Pierce. Herschel Postert was absent.*

**2) Invocation: Pledge of Allegiance to the American Flag.**

*Commissioner Dalros led the pledge.*

**3) Citizens to be heard: This item will be open for a maximum of 30 minutes with 3 minutes per speaker. (If there are more than 10 speakers, each will be given 2 minutes.)**

*There were no citizens to speak.*

**4) The Board will hear a brief presentation from R4 Strategies, Rudy Rodriguez, with action taken, if necessary**

*Rudy Rodriguez was present via Zoom. Mr. Rodriguez gave the board a quick overview of the meetings he has had with various law makers and the progress he feels he has made. He also spoke briefly about the South Texas Judges Conference in August in Corpus Christi and the*

The Bexar County Emergency Services District No. 5 reserves the right to adjourn into closed session at any time during the course of the meeting to discuss any of the matters listed above should such action be necessary as authorized by the Texas Open Meetings Act, Texas Government Code 551.071 (Consultation with Attorney), 551.074 (Personnel Matters) or 551.087 (Economic Development) and any other provision under Texas Law that permits this governmental body to discuss a matter in a closed session. Action, if any, will be taken in open session.

The Bexar County Emergency Services District No. 5 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Requests for accommodation or interpretive services at meetings should be made 48 hours prior to this meeting. Please contact Bexar County Emergency Services District No. 5 at (210) 259-5397.

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*Texas Municipal League Conference in October in Grapevine, Tx. He felt it would be beneficial for a couple of the Commissioners to attend.*

- 5) **The Board receive a brief report from Chris Herrera, Office of Emergency Management, with action taken, if necessary**  
*Chris Herrera was not present.*
- 6) **Consent Agenda:**
- a) **Minutes from the Regular Meeting on May 28, 2020**  
*Motion by Commissioner Schneider to accept the minutes as presented. Seconded by Commissioner Pierce. Motion carried.*
  - b) **Review and approval of financials**  
*Motion by Commissioner Pierce to accept the financials as presented. Motion carried by consent.*  
*Commissioner Flores noted the items that were overbudget and recommended budget amendments be addressed at the July Budget Workshop.*
- 7) **Reports, presentations, and funding requests with action taken as appropriate:**  
*(Reports should include: Financial reports (revenue and expenditures), Run Reports, Training Reports and Hours, Volunteer Hours)*
- a) **Bexar County ESD 5 Fire and Rescue**  
*Chief Estep's report was covered in the Fire Rescue meeting and he had nothing to add. Runs were reported as follows: 157 calls in May from Station 119 with an average response time of 8:00; 41 calls from Station 140 with an average response time of 6:30; 26 calls from Station 141 with an average response time of 5:30.*
  - b) **Lytle Volunteer Fire Dept.**  
*Chief Dear was present. He noted no active cases of CoVid in the city of Lytle. Lytle VFD's paperwork reflected 59 calls for the month of May with an average response time of 9:05.*
- 8) **Action items: Consider, discuss, and action as appropriate.**

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- a) **Personnel issues: Including but not limited to hiring, terminations, discipline, suspensions, and compensation, and any other related matters, including possible adoption of an annual evaluation form for the General Manager and review with changes, if needed, of evaluation form for the Chief**  
*This item was taken in Executive Session citing Texas Government Code 551.074 Personnel Matters.*
- b) **Discussion and possible action regarding attendance at the TML Annual Conference and Exhibition in Grapevine, TX, October 14-16, 2020 and the South Texas County Judges and Commissioners Association August 31-September 3, 2020 in Corpus Christi, TX**  
*This item was discussed during Rudy Rodriguez' report. No action taken.*
- c) **Discussion and possible action regarding the litigation with the Somerset Volunteer Fire Department in reference to Cause No. 2019-CI-08846**  
*This item was discussed in the Fire Rescue meeting. Nothing further to add. No action taken.*
- d) **Discussion and possible action regarding the litigation with the City of San Antonio in reference to Cause No. 2019-CI-26125**  
*This item was taken in Executive Session citing Texas Government Code 551.071 Consultation with Attorney.*

*Meeting was called into Executive Session at 6:48 pm.*

*Meeting resumed in Open Session at 7:01 pm.*

*Item 8a – Motion by Commissioner Schneider to accept the Employee Performance Evaluation Form with amendments as discussed and to apply the proper form number and add to the Personnel Manual. Seconded by Commissioner Pierce. Motion carried.*

*Item 8d – No action taken.*

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**9) Adjourn**

*Motion to adjourn by Commissioner Schneider. Seconded by Commissioner Pierce. Motion carried. Meeting adjourned at 7:02 pm.*

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