

MINUTES



APPROVED

REGULAR MEETING

BEXAR COUNTY EMERGENCY SERVICE DISTRICT NO. 5

May 28, 2020

The Board of Commissioners of Bexar County Emergency Services District No. 5 conducted a meeting at 7120 E. 6th Street, Somerset, TX 78069 immediately following the meeting of the Board of Directors for Bexar County ESD 5 Fire and Rescue. This meeting was held via Zoom Link as well as in person. Board members and the public may participate in the meeting by calling 346-248-7799 and entering the meeting ID 87959708937, and password 159223. A recording of the meeting will be made available to the public upon request.

- 1) **Call the Bexar County Emergency Services District 5 meeting to order and establish a quorum.**

Meeting was called to order at 7:05 pm and a quorum was established. Board members in attendance were Herschel Postert, Howard Dalros, Andrew Flores, Becky Schneider, and Robert Pierce.

- 2) **Invocation: Pledge of Allegiance to the American Flag.**

Commissioner Dalros led the pledge.

- 3) **Citizens to be heard: This item will be open for a maximum of 30 minutes with 3 minutes per speaker. (If there are more than 10 speakers, each will be given 2 minutes.)**

There were no citizens to speak.

- 4) **The Board will hear a brief presentation from R4 Strategies, Rudy Rodriguez, with action taken, if necessary**

Mr. Rodriguez gave the board a brief overview of the lawmakers he has been meeting with in an effort to get the \$50k borrowing cap removed from ESDs.

- 5) **The Board receive a brief report from Chris Herrera, Office of Emergency Management, with action taken, if necessary**

Chris Herrera was not present.

The BCESD#5 Fire and Rescue reserves the right to adjourn into closed session at any time during the course of the meeting to discuss any of the matters listed above should such action be necessary as authorized by the Texas Open Meetings Act, Texas Government Code 551.071 (Consultation with Attorney), 551.074 (Personnel Matters) or 551.087 (Economic Development) and any other provision under Texas Law that permits this governmental body to discuss a matter in a closed session. Action, if any, will be taken in open session.

The BCESD#5 Fire and Rescue is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Requests for accommodation or interpretive services at meetings should be made 48 hours prior to this meeting. Please contact BCESD#5 Fire and Rescue at (210) 259-5397.

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6) Consent Agenda:

a) Minutes from the Regular Meeting on April 30, 2020

Motion by Commissioner Pierce to approve the minutes as presented. Seconded by Commissioner Flores. Motion carried.

b) Review and approval of financials

Motion by Commissioner Flores to approve the financials as presented. Seconded by Commissioner Dalros. Motion carried.

7) Reports, presentations, and funding requests with action taken as appropriate:

(Reports should include: Financial reports (revenue and expenditures), Run Reports, Training Reports and Hours, Volunteer Hours)

a) Bexar County ESD 5 Fire and Rescue

Chief Estep gave his presentation in the Fire Rescue meeting and had nothing further to add.

b) Lytle Volunteer Fire Dept.

Chief Dear told the board he received a grant for \$20k to add a skid unit to a military truck. He also talked about challenges he has regarding personnel. He only has 1 paid full time position and one more that he can bring on when funds allow. There was also a brief discussion about his contract being changed to match the District's fiscal year. Monthly paperwork reflected 49 calls for the month of April with an average response time of 9:05.

8) Action items: Consider, discuss, and action as appropriate.

a) Presentation of the 2018-2019 Financial Audit from Robert Carter of Leal & Carter, P.C. with action taken as appropriate to meet the June 1 deadline for disbursement to the Bexar County Auditor's office and approval of the adjustments and reclassifications as recommended by the auditor's office

Motion by Commissioner Dalros to accept the audit as presented. Seconded by Commissioner Pierce. Motion carried.

b) Personnel issues: Including but not limited to hiring, terminations, discipline,

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suspensions, and compensation, and any other related matters, including possible adoption of a leave policy for the general manager

Motion by Commissioner Schneider to accept the Leave policy as presented. Seconded by Commissioner Flores. Motion carried.

Commissioner Postert directed Commissioners Flores and Schneider to do the annual review on the general manager in July and Commissioners Pierce and Dalros to do the Chief's annual review in September.

- c) **Discussion and ratification of the approval of the waiver of penalty and interest on tax account 04299-022-0240 per the letter received from Albert Uresti dated May 8, 2020.**

Motion by Commissioner Pierce to approve the waiver of penalty and interest as presented. Seconded by Commissioner Dalros. Motion carried.

- d) **Discussion and possible action regarding the litigation with the Somerset Volunteer Fire Department in reference to Cause No. 2019-CI-08846**

This item was discussed in the Fire Rescue meeting. No further discussion.

- e) **Discussion and possible action regarding the litigation with the City of San Antonio in reference to Cause No. 2019-CI-26125**

Legal Counsel advised the board that there is nothing new to report.

9) **Adjourn**

Motion to adjourn by Commissioner Schneider. Seconded by Commissioner Flores. Motion carried. Meeting adjourned at 7:32 pm.

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