

MINUTES



APPROVED

REGULAR MEETING

BEXAR COUNTY EMERGENCY SERVICE DISTRICT #5

February 24, 2020

In compliance with the provision of Chapter 551, Texas Government Code, notice is hereby given that a REGULAR MEETING of the Board of Commissioners of Bexar County Emergency Services District #5, was held at 7120 East 6th Street, Somerset, TX 78069 immediately following the meeting of the Directors of Bexar County ESD 5 Fire and Rescue scheduled for 6:00 pm.

- 1) **Call the Bexar County Emergency Services District 5 meeting to order and establish a quorum.**

Meeting was called to order at 7:05 pm and a quorum was established. Board members in attendance were Herschel Postert, Howard Dalros, Becky Schneider, and Robert Pierce. Andrew Flores was absent.

- 2) **Invocation: Pledge of Allegiance to the American Flag.**

Commissioner Dalros led the pledge.

- 3) **Citizens to be heard: This item will be open for a maximum of 30 minutes with 3 minutes per speaker. (If there are more than 10 speakers, each will be given 2 minutes.)**

There were no citizens to be heard.

- 4) **The Board will hear a brief presentation from R4 Strategies, Rudy Rodriguez, with action taken, if necessary**

Rudy Rodriguez was not in attendance.

- 5) **The Board receive a brief report from Chris Herrera, Office of Emergency Management, with action taken, if necessary**

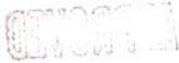
Chris Herrera gave a brief update on the County radio project saying it was about 2 months behind and there was nothing new to report.

He also talked about HB3834 regarding cybersecurity training. He said as of yet, it does not apply to appointed officials but it does apply to employees of the district. The deadline to complete the training is June 14, 2020. He is going to look into the training and hopes to have something to share with the ESDs by the end of the week.

- 6) **Consent Agenda:**

The BCESD#5 Fire and Rescue reserves the right to adjourn into closed session at any time during the course of the meeting to discuss any of the matters listed above should such action be necessary as authorized by the Texas Open Meetings Act, Texas Government Code 551.071 (Consultation with Attorney), 551.074 (Personnel Matters) or 551.087 (Economic Development) and any other provision under Texas Law that permits this governmental body to discuss a matter in a closed session. Action, if any, will be taken in open session.

The BCESD#5 Fire and Rescue is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Requests for accommodation or interpretive services at meetings should be made 48 hours prior to this meeting. Please contact BCESD#5 Fire and Rescue at (210) 259-5397.



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- a) **Minutes from the Regular Meeting on January 16, 2020 and the Special Meeting on February 7, 2020**

Motion by Commissioner Schneider to accept the minutes as presented. Seconded by Commissioner Dalros. Motion carried.

- b) **Review and approval of financials**

Motion by Commissioner Dalros to accept the financials as presented. Seconded by Commissioner Pierce. Motion carried.

7) **Reports, presentations, and funding requests with action taken as appropriate:**

(Reports should include: Financial reports (revenue and expenditures), Run Reports, Training Reports and Hours, Volunteer Hours)

- a) **Bexar County ESD 5 Fire and Rescue**

Report covered in F&R meeting. Nothing further to report.

- b) **Lytle Volunteer Fire Dept.**

Chief Dear was not present. Monthly paperwork included financial reports, training records showing 150 hours of training, and a run report showing 41 calls for the month of January with an average response time of 8:38.

8) **Action items: Consider, discuss, and action as appropriate.**

- a) **Personnel issues: Including but not limited to hiring, terminations, discipline, suspensions, and compensation, and any other related matters**

No action taken

- b) **Discussion and possible action regarding the litigation with the Somerset Volunteer Fire Department in reference to Cause No. 2019-CI-08846**

This item was taken in Executive Session.

- c) **Discussion and possible action regarding the litigation with the City of San Antonio in reference to Cause No. 2019-CI-26125**

This item was taken in Executive Session.

Meeting was called into Executive Session at 7:14 pm citing Texas Government Code 551.071 Consultation with Attorney for items 8b and 8c.

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Meeting resumed in Open Session at 7:19 pm.

- d) Discuss and consider appropriate action regarding allowing ESD10 to join the suit with COSA**

No action taken.

- e) Discuss and consider setting a date for a budget workshop**

Budget workshop will be set for Monday, March 16, 2020 at 5:00 pm.

- f) Discuss and consider policies, procedures, or best practices, changes in legislation, etc. that might have been covered at the Safe-D Conference and set items to bring back at the next regular board meeting.**

Commissioner Postert brought up requirement changes to web page, however, all those items have been addressed by staff and website is up to date meeting all requirements.

General Manager noted the ESD is out of compliance as far as the Records Management. Also, the ESD has not adopted an Investment Policy. GM will research these items and have more information at the next meeting.

9) Adjourn

Motion to adjourn by Commissioner Dalros. Seconded by Commissioner Schneider. Motion carried. Meeting adjourned at 7:26 pm.

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