

MINUTES
REGULAR MEETING
BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 5
SEPTEMBER 23, 2021

In accordance with the Texas Open Meetings Act, Chapter 551, Texas Government Code, the Board of Commissioners of Bexar County Emergency Services District No. 5 had a REGULAR MEETING at 7120 E. 6th Street, Somerset, TX 78069 on September 23, 2021 immediately following the Board of Director's meeting of the Bexar County ESD 5 Fire and Rescue scheduled for 6:00 pm.

- 1) Call the Bexar County Emergency Services District 5 meeting to order and establish a quorum.**
Meeting was called to order at 6:39 pm and a quorum was established. Board members in attendance were Herschel Postert, Howard Dalros, Andrew Flores, Becky Schneider, and Robert Pierce.
- 2) Invocation: Pledge of Allegiance to the American Flag.**
Pledge led by Commissioner Dalros.
- 3) Citizens to be heard: This item will be open for a maximum of 30 minutes with 3 minutes per speaker. (If there are more than 10 speakers, each will be given 2 minutes.)**
There were no citizens to speak.
- 4) The Board will hear a brief presentation from R4 Strategies, Rudy Rodriguez, with action taken, if necessary**
Rudy Rodriguez reported that the Finance Committee recently approved the City's budget and now they will be taking up the issue of raising the debt cap for ESD5.
No action taken.
- 5) Consent Agenda:**
 - a) Minutes from the Public Hearing and Regular Meeting on August 26, 2021**
Motion by Commissioner Dalros to accept the minutes as presented. Seconded by Commissioner Schneider. Motion carried.
 - b) Review and approval of financials**
Motion by Commissioner Pierce to accept the financials as presented. Seconded by Commissioner Dalros. Motion carried.

The Bexar County Emergency Services District No. 5 reserves the right to adjourn into closed session at any time during the course of the meeting to discuss any of the matters listed above should such action be necessary as authorized by the Texas Open Meetings Act, Texas Government Code 551.071 (Consultation with Attorney), 551.074 (Personnel Matters) or 551.087 (Economic Development) and any other provision under Texas Law that permits this governmental body to discuss a matter in a closed session. Action, if any, will be taken in open session.

The Bexar County Emergency Services District No. 5 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Requests for accommodation or interpretive services at meetings should be made 48 hours prior to this meeting. Please contact Bexar County Emergency Services District No. 5 at 830-429-7119.

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6) Reports, presentations, and funding requests with action taken as appropriate:

(Reports should include: Financial reports (revenue and expenditures), Run Reports, Training Reports and Hours, Volunteer Hours)

a) Bexar County ESD 5 Fire and Rescue

Report given in Fire Rescue meeting. Nothing further.

b) Lytle Volunteer Fire Dept.

Monthly paperwork submitted reflected 63 calls with an average response time of 7:48.

7) Action items: Consider, discuss, and action as appropriate.

a) Discussion with action taken as appropriate regarding financing the future fire station in the Montgomery Road area

Nothing to report. No action taken.

b) Personnel issues: Including but not limited to hiring, terminations, discipline, suspensions, and compensation, and any other related matters including annual evaluations for Fire Chief and General Manager

This item was taken in Executive Session.

c) Discussion with action taken if necessary, regarding the meeting with Commissioner Clay-Flores, Pct. 1

This item was taken in Executive Session.

d) Discussion and possible action regarding the purchase of a generator for at least one fire station in the district including necessary budget amendment to accommodate that purchase

General Contractor Frank Cannon and a representative from Holt were present to give a brief presentation. They talked about lead times and Holt having several generators in stock. They spoke about the size and agreed a 60kw would power what was needed for the station in the event to a power outage. The Holt rep said they offer a 5 year warranty which is included in the purchase and noted they are members of the Buyboard. There was a discussion about getting a proposal for one or two generators. They were directed by the Board to come back to the board with a proposal for one generator and also a proposal for two generators including

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installation, through the Buyboard, to present to the Board at a Special Meeting in October. No action taken.

- e) Discussion and possible action regarding budget amendment for the Service Provider allotment for Bexar County ESD 5 Fire and Rescue to account for building maintenance and repair costs of District owned buildings and property**
Commissioner Flores said the budget does not take into account the long range plan that was approved. Special meeting to address budget amendments and other items will be set for 9/28/2021 at 6:00 pm.
- f) Discussion and possible action regarding Christmas party for 2021**
There was a brief discussion with the majority of Commissioners not in favor of a Christmas party. No action taken.
- g) Discussion and possible action regarding renewal of Service Provider Contacts expiring 9/30/2021**
*Chief Dear gave a presentation asking for an increase in his contract from the current \$90,000 per year. He talked about call volumes for his department, their staffing issues, and the assets that they bring to the district.
This item was taken in Executive Session.*
- h) Discussion and possible action regarding the litigation with the City of San Antonio in reference to Cause No. 2019-CI-26125 and Cause No. 2020-CI-24975**
There was nothing to report on this item.

Meeting was called into Executive Session at 7:30 pm citing Texas Government Code 551.071 Consultation with Attorney on items 7b, 7c, and 7g.

Meeting was resumed in Open Session at 8:17 pm.

*7b – Motion by Commissioner Dalros to increase Chief's annual salary by 12%.
Motion seconded by Commissioner Pierce. Motion carried.*

Motion by Commissioner Schneider to increase General Manager's hourly pay rate to \$22. Seconded by Commissioner Pierce. Motion carried.

7c – No action taken.

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7g – Motion by Commissioner Schneider to increase the contract amount for Lytle VFD to \$120,000 per year / \$10,000 per month with a 1 year contract. Motion seconded by Commissioner Pierce. Motion carried.

8) Adjourn

Motion to adjourn by Commissioner Schneider. Seconded by Commissioner Flores. Motion carried. Meeting adjourned at 8:20 pm.

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