

MINUTES
REGULAR MEETING
BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 5
JULY 21, 2022

In accordance with the Texas Open Meetings Act, Chapter 551, Texas Government Code, the Board of Commissioners of Bexar County Emergency Services District No. 5 had a **REGULAR MEETING** at 7120 E. 6th Street, Somerset, TX 78069 on July 21, 2022 immediately following the Board of Director's meeting of the Bexar County ESD 5 Fire and Rescue scheduled for 6:00 pm.

- 1) **Call the Bexar County Emergency Services District 5 meeting to order and establish a quorum.**

Meeting was called to order at 6:50 pm and a quorum was established. Board members in attendance were Herschel Postert, Howard Dalros, Andrew Flores, Becky Schneider, and Robert Pierce.

- 2) **Invocation: Pledge of Allegiance to the American Flag.**

Pledge recited.

- 3) **Citizens to be heard: This item will be open for a maximum of 30 minutes with 3 minutes per speaker. (If there are more than 10 speakers, each will be given 2 minutes.)**

There were no citizens to speak.

- 4) **The Board will hear a brief report from Rudy Rodriguez with R4 Strategies, and take action, if appropriate**

RudyRodriguez was not present but this item was addressed in Executive Session.

- 5) **The Board will hear a brief report from the General Manager**

Sheila Staggs gave a brief report on the timing of the tax documents from the county, the safe deposit box at Texas Community Bank for electronic records to be kept offsite, her desk manual, Sylvia Garza wishing to be full time, and the webinar on Monday on understanding the tax rate process.

- 6) **Consent Agenda:**

- a) **Minutes from the Regular Meeting on June 16, 2022 and the Special Meeting on June 28, 2022**

Motion by Commissioner Flores to accept the minutes as presented. Seconded by Commissioner Pierce. Motion carried.

- b) **Review and approval of financials**

Motion by Commissioner Dalros to accept the financials as presented. Seconded by

The Bexar County Emergency Services District No. 5 reserves the right to adjourn into closed session at any time during the course of the meeting to discuss any of the matters listed above should such action be necessary as authorized by the Texas Open Meetings Act, Texas Government Code 551.071 (Consultation with Attorney), 551.074 (Personnel Matters) or 551.087 (Economic Development) and any other provision under Texas Law that permits this governmental body to discuss a matter in a closed session. Action, if any, will be taken in open session.

The Bexar County Emergency Services District No. 5 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Requests for accommodation or interpretive services at meetings should be made 48 hours prior to this meeting. Please contact Bexar County Emergency Services District No. 5 at 830-429-7119.

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Commissioner Flores. Motion carried.

7) Reports, presentations, and funding requests with action taken as appropriate:

a) Bexar County ESD 5 Fire and Rescue

Chief Estep gave his report in the Fire Rescue meeting and had nothing further.

b) Lytle Volunteer Fire Dept.

Chief Dear was present and told the board he will be stepping down as chief due to his new position as Lytle city administrator. Roger Garcia was present and was introduced as the Assistant Chief of Lytle VFD as well as the Atascosa Fire Marshal. Chief Dear said it was likely Roger will be the new chief.

Chief Dear addressed the board talking about mutual aid, their response area, and staffing saying they have 2 full time firefighters 24/7. He questioned why ESD2 is called for mutual aid when they are closer. He also talked about Lytle's call volume being decreased and said he didn't know why. He asked the board to utilize them as a resource that is available to them. Paperwork submitted shows 34 calls for June with an average response time of 9:42.

8) Action items: Consider, discuss, and action as appropriate.

a) Discussion with action taken as appropriate regarding the future fire station in the Montgomery Road area, including but not limited to bid process, financing, conveyance of the real property to Bexar County, including resolutions, if any, and any other matter related thereto.

This was discussed in the Fire Rescue meeting. No further discussion or action.

b) Personnel issues: Including but not limited to hiring, terminations, discipline, suspensions, and compensation, and any other related matters including action, if appropriate, on a revised administrative sick leave / vacation policy

Commissioner Flores showed the board a revised sick leave / annual leave policy he was working on. He said this would only apply to full time admin staff. Commissioner Dalros said it should also apply to the Chief as he is admin as well. No action taken to allow the board more time to review the changes.

c) Discussion and possible action regarding the litigation with the City of San Antonio in reference to Cause No. 2019-CI-26125 and Cause No. 2020-CI-24975

Nothing new to report from Counsel on this item. No action taken.

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d) Discussion and action, if needed, regarding the process of setting the 2023 Tax Rate

No action taken on this item. There is nothing to do until the District gets the worksheets and certified tax roll from the County.

e) Discussion and action if needed for possible amendments to the 2021-2022 budget

There were no amendments presented for this item.

f) Discussion and action if needed regarding the 2022-2023 budget

The Board planned a second budget workshop for August 11, 2022 at 6:00 pm.

Meeting was called into Executive Session at 7:38 citing Texas Government Code 551.071 Consultation with Attorney on item #4.

Meeting resumed in Open Session at 7:52 pm.

Item 4 - No action taken

9) Adjourn

Motion to adjourn by Commissioner Schneider. Seconded by Commissioner Dalros. Motion carried. Meeting adjourned at 7:52 pm.

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