

NOTICE OF REGULAR MEETING
BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 5
SEPTEMBER 21, 2023

In accordance with the Texas Open Meetings Act, Chapter 551, Texas Government Code, the Board of Commissioners of Bexar County Emergency Services District No. 5 will have a REGULAR MEETING at 7120 E. 6th Street, Somerset, TX 78069 on SEPTEMBER 21, 2023 immediately following the Bexar County ESD5 Fire and Rescue Board of Directors meeting scheduled for 6:00 pm.

AGENDA

- 1) Call the Bexar County Emergency Services District 5 meeting to order and establish a quorum.**
- 2) Invocation: Pledge of Allegiance to the American Flag.**
- 3) Citizens to be heard: This item will be open for a maximum of 30 minutes with 3 minutes per speaker. (If there are more than 10 speakers, each will be given 2 minutes.)**
- 4) Report on the ESD Association meeting held on 9/12/2023 including noting the next ESD Association meeting will be held 10/12/2023 at noon and hosted by ESD 5 at Station 150**
- 5) Report from Art Martinez de Vara on legislative topics, local matters, and contact with developers regarding a possible donation, with action taken, if necessary**
- 6) Report, if any, from the General Manager**
- 7) Consent Agenda:**
 - a) Review and approval of the minutes for the Regular Meeting on August 17, 2023, the and the Public Hearing and Special Meeting on August 24, 2023**
 - b) Review and approval of financials**
- 8) Reports, presentations, and funding requests with action taken as appropriate:**

(Reports should include: Financial reports (revenue and expenditures), Run Reports, Training Reports and Hours, Volunteer Hours)

 - a) Bexar County ESD 5 Fire and Rescue**
 - b) Lytle Volunteer Fire Dept.**

The Bexar County Emergency Services District No. 5 reserves the right to adjourn into closed session at any time during the course of the meeting to discuss any of the matters listed above should such action be necessary as authorized by the Texas Open Meetings Act, Texas Government Code 551.071 (Consultation with Attorney), 551.074 (Personnel Matters) or 551.087 (Economic Development) and any other provision under Texas Law that permits this governmental body to discuss a matter in a closed session. Action, if any, will be taken in open session.

The Bexar County Emergency Services District No. 5 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Requests for accommodation or interpretive services at meetings should be made 48 hours prior to this meeting. Please contact Bexar County Emergency Services District No. 5 at 830-429-7119.

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9) Action items:

- a) **Discussion with action taken as appropriate regarding the future fire station on Montgomery Road, including any action necessary regarding financing, bid process, status of platting, water drilling issues, waiver/Agreement from the City of San Antonio, and resolutions that may be required for any actions taken, and any other matters related thereto**
- b) **Discussion and possible action regarding the purchase of land for a future fire station in the Luckey Rd / Pearsall Rd / IH35 area, including appraisals, environmental surveys, approval/ratification of Unimproved Property Contract, approval/ratification of professional services agreement with STC Environmental Services, Inc for Phase I environmental and Resolution that may be required for any actions taken, and any other matters related thereto**
- c) **Discussion and possible action to adopt the new Chief Evaluation form**
- d) **Personnel issues: Including but not limited to hiring, terminations, discipline, suspensions, and compensation, and any other related matters, including annual evaluation (Chief Estep – September)**
- e) **Discussion and possible action regarding a District Policy Manual**
- f) **Discussion and possible action regarding opening a bank account with Texas Regional Bank including naming the signers and deciding on the opening deposit, if approved**
- g) **Discussion and possible action regarding opening an account with TexPool, including amendment to the investment policy, if needed, and approval of a resolution, designate authorized representatives, and opening balance with direction where funds will come from**
- h) **Discussion and possible action regarding renewing the service provider contract with Lytle VFD expiring 9/30/2023**
- i) **Discussion and possible action regarding the request for waiver of penalty and interest per letter from the Tax Assessor Collector dated 9/5/2023**

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10) Adjourn

/s/ Herschel Postert

Herschel Postert, Board President
Bexar County Emergency Services
District No. 5

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