

**MINUTES**  
**REGULAR MEETING**  
**BEXAR COUNTY ESD 5 FIRE AND RESCUE**  
**JUNE 16, 2022**

**In compliance with the provision of Chapter 551, Texas Government Code, notice is hereby given that a REGULAR MEETING of the Board of Directors of Bexar County ESD 5 Fire and Rescue was held at 7120 East 6<sup>th</sup> Street, Somerset, TX 78069 on June 16, 2022 at 6:00 pm.**

**1) Call the meeting to order and establish a quorum.**

*Meeting was called to order at 6:02 pm and a quorum was established. Board members in attendance were Herschel Postert, Howard Dalros, Becky Schneider, and Robert Pierce. Andrew Flores was absent.*

**2) Invocation: Pledge of Allegiance and prayer**

*Pledge led by Director Dalros and prayer led by Director Pierce.*

**3) Consent Agenda:**

**a) Minutes for the Regular Meeting on May 19, 2022**

*Motion by Director Dalros to accept the Minutes as presented. Seconded by Director Pierce. Motion carried.*

**b) Review and approval of financials**

*Motion by Director Dalros to accept the financials as presented. Seconded by Director Pierce. Motion carried.*

**4) Chief's Report; including requests for funds, if any; and Department and Operations report with action taken as necessary.**

*Chief Estep gave his written and oral report on trainings including attendance of 10 firefighters at the Leadership Symposium; the completion of the vehicle auction; status of apparatus; and call volumes. Station 150 ran 40 calls for May with an average response time of 6:30; Station 151 ran 223 calls with an average response time of 8:00; and Station 152 ran 43 calls with an average response time of 7:00.*

*Director Schneider asked about what the department has done to cut down on fuel consumption. Chief said they are using the smaller vehicles whenever possible.*

**5) Action items:**

**a) Discussion with action taken as appropriate regarding the future fire station in the Montgomery Road area, and any other matters related thereto, including any action**

The Bexar County ESD 5 Fire and Rescue reserves the right to adjourn into closed session at any time during the course of the meeting to discuss any of the matters listed above should such action be necessary as authorized by the Texas Open Meetings Act, Texas Government Code 551.071 (Consultation with Attorney), 551.074 (Personnel Matters) or 551.087 (Economic Development) and any other provision under Texas Law that permits this governmental body to discuss a matter in a closed session. Action, if any, will be taken in open session.

The Bexar County ESD 5 Fire and Rescue is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Requests for accommodation or interpretive services at meetings should be made 48 hours prior to this meeting. Please contact the board president for Bexar County ESD 5 Fire and Rescue at (210) 259-5397.

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**necessary regarding financing, bid process, conveyance of Real Property by Bexar County, and Resolution, if needed, and any other matter related thereto**

*This item was taken in Executive Session.*

- b) Update and possible action in regards to bids received for the water well for the Montgomery Road area station and authorize execution of a contract with the most suitable contractor**

*Director Dalros said they received 1 bid out of the 3 invitations to bid that were sent out. The bid was \$117,000. They have accepted the bid and are just awaiting signatures. Director Schneider asked about a start date. Director Dalros said probably in July and warned that price may still increase if prices of materials increase. No action necessary.*

- c) Discussion and action, if necessary, regarding a site for a future fire station (Dalros, Pierce)**

*Director Pierce said he is trying to get in front of the 3 person committee. He said they will tell him when their next meeting is. No action taken.*

- d) Discussion with possible action regarding presentation by Rob Killen, Attorney with Killen, Griffin, & Farrimond at the 10/7/2021 Special Meeting on possible donated land**

*Legal Counsel, Woody Wilson, said he did send a letter to Rob Killen showing a preferred location. No action taken.*

- e) Review, discuss, and consider budget amendments for 2021-2022 budget**

*Chief Estep gave a presentation requesting an increase to Fire Rescue's budget in the amount of \$71,564.47 citing the following:*

*Fuel - \$30,000 increase due to rising fuel costs since the budget was approved.*

*Communications / Technology – \$1,125.00 for 3 hotspots being used by Lytle VFD*

*Office Supplies - \$1,990.00 for office printer lease that is an ESD contract*

*Station 153 - \$38,449.57 that was paid from FR budget but is an ESD owned building*

*Motion by Howard Dalros to approve the additional stipend to FR from the ESD budget*

*(Professional Services line item) in the amount of \$71,564.47. Seconded by Director Pierce.*

*Motion carried.*

*Meeting was called into Executive Session at 6:20 pm citing Texas Government Code 551.071*

*Consultation with Attorney for item 5a.*

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*Meeting resumed in Open Session at 6:27 pm.*

*Item 5a – Motion by Director Schneider to approve the Resolution as presented to Purchase Real Property. Seconded by Director Dalros. Motion carried.*

**6) Adjourn**

*Motion to adjourn by Director Schneider. Seconded by Director Dalros. Motion carried.  
Meeting adjourned at 6:30 pm.*

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