

**MINUTES**  
**REGULAR MEETING**  
**BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 5**  
**NOVEMBER 16, 2023**

In accordance with the Texas Open Meetings Act, Chapter 551, Texas Government Code, the Board of Commissioners of Bexar County Emergency Services District No. 5 had a **REGULAR MEETING** at 7120 E. 6<sup>th</sup> Street, Somerset, TX 78069 on November 16, 2023 immediately following the Bexar County ESD5 Fire and Rescue Board of Directors meeting scheduled for 6:00 pm.

- 1) **Call the Bexar County Emergency Services District 5 meeting to order and establish a quorum.**

*Meeting was called to order at 6:30 pm and a quorum was established. Board members in attendance were Herschel Postert, Howard Dalros, Andrew Flores, Becky Schneider, and Robert Pierce.*

- 2) **Invocation: Pledge of Allegiance to the American Flag.**

*Pledge recited.*

- 3) **Citizens to be heard: This item will be open for a maximum of 30 minutes with 3 minutes per speaker. (If there are more than 10 speakers, each will be given 2 minutes.)**

*There were no citizens to speak.*

- 4) **Report on the ESD Association meeting, with action taken, if necessary**

*Commissioner Dalros said the legislative goals continue but he did not expect much to happen until after January. Art Martinez said Representative Cortez would be at the next Association meeting on December 5<sup>th</sup> at the ESD2 station on Omicron. No action needed.*

- 5) **Report from Art Martinez de Vara on legislative topics, local matters, and contact with developers regarding a possible donation, with action taken, if necessary**

*Commissioner Postert brought up the new annexations planned by the City of San Antonio. Art said there was not much to be done except show up at the City Council meeting for the vote on November 30<sup>th</sup>. Commissioner Cavazos of ESD6 was present and said they, too are losing about 700 acres. He said this has already gone through planning and was pretty much a done deal. Commissioner Cavazos said these were non-annexation agreements set to expire on January 19<sup>th</sup>. He also said there would be another wave of these in 2027.*

*Commissioner Dalros then brought up the issue of the road behind the Montgomery Road property. Art said he brought this to the County Commissioner's attention. Commissioner Dalros hopes to get the county to build the road since they already have all the necessary equipment.*

The Bexar County Emergency Services District No. 5 reserves the right to adjourn into closed session at any time during the course of the meeting to discuss any of the matters listed above should such action be necessary as authorized by the Texas Open Meetings Act, Texas Government Code 551.071 (Consultation with Attorney), 551.074 (Personnel Matters) or 551.087 (Economic Development) and any other provision under Texas Law that permits this governmental body to discuss a matter in a closed session. Action, if any, will be taken in open session.

The Bexar County Emergency Services District No. 5 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Requests for accommodation or interpretive services at meetings should be made 48 hours prior to this meeting. Please contact Bexar County Emergency Services District No. 5 at 830-429-7119.

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*Art also suggested looking into contracting with Atascosa county for additional revenues as they do not have an ESD. He said that would take a public vote. No action taken.*

**6) Report, if any, from the General Manager**

*Sheila Staggs reported that everyone has been registered for the Safe-D Conference and hotel rooms had been reserved but she was not able to get the discounted block of rooms as they sold out so fast.*

**7) Consent Agenda:**

- a) **Review and approval of the minutes for the Special Meeting on October 19, 2023**  
*Motion by Commissioner Schneider to accept the minutes as presented. Seconded by Commissioner Pierce. Motion carried.*
- b) **Review and approval of financials**  
*Motion by Commissioner Flores to accept the financials as presented. Seconded by Commissioner Dalros. Motion carried.*

**8) Reports, presentations, and funding requests with action taken as appropriate:**

- a) **Bexar County ESD 5 Fire and Rescue**  
*Chief Estep had nothing further to report.*
- b) **Lytle Volunteer Fire Dept.**  
*Assistant Chief, Logan Medina, was present for Lytle VFD. He reported on training saying 6 just graduated from SFFMA and would challenge the TCFP test. Commissioner Dalros said they need to be getting their paperwork in time for the board to review as per the contract.*

**9) Action items:**

- a) **Discussion with action taken as appropriate regarding the future fire station on Montgomery Road, including any action as necessary for the bid process, status of platting, water drilling issues, hiring AGCM as owners rep., and any other matters related thereto**  
*This item was taken in Executive Session.*
- b) **Discussion and possible action regarding the future fire station in the IH35 / Pearsall Rd area, including environmental surveys, and any other matters related thereto**

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*No action taken on this item.*

- c) **Discussion and possible action regarding exploring the possibility of a donation of land on Jungman Road**  
*Art Martinez continues to work on this. No action taken.*
- d) **Discussion and possible action regarding the employee healthcare coverage**  
*The general manager reported to the board that she and Chief Estep met with 3 agents. After review, they recommended Leavitt Group with Cigna as the carrier at an 8% savings over TML. It was also noted that this is the same group that carries the District's other insurance.*  
*Motion by Commissioner Dalros to accept the proposal through Leavitt Group as presented. Seconded by Commissioner Pierce. Motion carried.*
- e) **Personnel issues: Including but not limited to hiring, terminations, discipline, suspensions, and compensation, and any other related matters**  
*This item was taken in Executive Session.*
- f) **Discussion and possible action regarding sending Battalion Chiefs and/or Asst Chief to the annual Safe-D Conference**  
*Chief Estep said the Safe-D Conference is not designed for operations and would be of no value to the Assistant Chief or the Battalion Chiefs. Commissioner Schneider also added that they do not need the CE hours. No action was taken.*
- g) **Discussion and action to approve the 2023 Tax Roll**  
*Motion by Commissioner Dalros to approve the 2023 Tax Roll per the letter from the Tax Assessor-Collector dated 10/25/2023. Seconded by Commissioner Schneider. Motion carried.*
- h) **Discussion and possible action to set the meeting date for the December meeting**  
*Commissioner Postert said there would be no regular meeting in December but that he could call a special meeting, if needed. No action necessary.*

*Meeting was called into Executive Session at 7:13 pm citing Texas Government Code 551.071 Consultation with Attorney and 551.074 Personnel Matters for items 9a and 9e..*

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*Meeting resumed in Open Session at 7:29 pm.*

*Item 9a – Motion by Commissioner Dalros to approve the contract with AGCM as discussed in Executive Session. Seconded by Commissioner Pierce. Motion carried.*

*Item 9e – No action taken.*

#### 10) Adjourn

*Motion to adjourn by Commissioner Schneider. Seconded by Commissioner Dalros. Motion carried. Meeting adjourned at 7:30 pm.*

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